

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PROFESSIONAL REGULATION CO
Region: CENTRAL OFFICE
Address: D. PAREDES ST., SAMPALOC, MA

Agency Code/UACS: W030
Organization Type: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.
Contact Person: KAREN M. MAGSALIN
Position: CHIEF, PROCUREMENT AND SUPPLY
E-mail: procurement1@prc.gov.ph
Telephone/Mobile Nos: 5310 2013

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	754	471	328	1553	78,317.79	452	464	364	1280	64,550.40	137	136	116	389	19,617.27	136	116	117	369	18,608.67	3591	50.43	181,094.13
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	141	28	28	197	70,346.73	44	27	29	100	35,709.00	15	2	4	21	7,498.89	14	3	3	20	7,141.80	338	357.09	120,696.42
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	24	7	27	58	2,039.28	13	7	7	27	949.32	1	1	1	3	105.48	1	1	1	3	105.48	91	35.16	3,199.56
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	34	39	38	111	4,035.96	24	33	19	76	2,763.36	2	2	2	6	218.16	2	2	2	6	218.16	199	36.36	7,235.64
5	60121534-ER-P01	ERASER, plastic/rubber	piece	10	0	0	10	82.60	0	0	0	0	0.00	10	0	0	10	82.60	0	0	0	0	0.00	20	8.26	165.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	565	291	246	1102	24,464.40	283	253	281	817	18,137.40	78	68	55	201	4,462.20	74	33	32	139	3,085.80	2259	22.20	50,149.80
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	618	240	261	1119	24,841.80	313	301	300	914	20,290.80	93	57	50	200	4,440.00	99	34	36	169	3,751.80	2402	22.20	53,324.40
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	201	149	140	490	10,878.00	140	148	138	426	9,457.20	17	17	17	51	1,132.20	17	17	17	51	1,132.20	1018	22.20	22,599.60
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	3	1	51	55	8,866.00	53	1	1	55	8,866.00	2	1	1	4	644.80	1	1	1	3	483.60	117	161.20	18,860.40
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	166	40	49	255	5,224.95	46	42	50	138	2,827.62	20	20	17	57	1,167.93	22	11	10	43	881.07	493	20.49	10,101.57
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	76	29	33	138	2,530.92	35	30	38	103	1,889.02	19	19	16	54	990.36	23	9	9	41	751.94	336	18.34	6,162.24
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	304	23	43	370	32,304.70	55	27	31	113	9,866.03	24	7	8	39	3,405.09	22	7	6	35	3,055.85	557	87.31	48,631.67
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	0	0	2	2	249.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	124.80	249.60
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00
27	47131803-DS-A01	DISINFECTANT SPRAY	can	181	43	45	269	37,630.41	53	39	48	140	19,584.60	32	8	6	46	6,434.94	15	4	3	22	3,077.58	477	139.89	66,727.53
28	47131601-DU-P01	DUST PAN	piece	1	1	1	3	140.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	46.80	140.40
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	25	25	30	80	11,311.20	21	21	26	68	9,614.52	1	0	0	1	141.39	1	0	0	1	141.39	150	141.39	21,208.50

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	55	25	31	111	4,767.45	28	23	28	79	3,393.05	8	3	3	14	601.30	8	3	3	14	601.30	218	42.95	9,363.10	
32	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
33	47131501-RG-C01	RAGS	kilo	69	45	46	160	11,115.20	49	41	42	132	9,170.04	18	8	5	31	2,153.57	19	5	6	30	2,084.10	353	69.47	24,522.91	
34	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63	0.00	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	14	4	6	24	3,120.00	15	5	7	27	3,510.00	12	2	2	16	2,080.00	12	2	2	16	2,080.00	83	130.00	10,790.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
38	47121702-WB-P01	WASTEBASKET	piece	17	6	18	41	1,790.88	4	4	5	13	567.84	0	0	0	0	0.00	0	0	0	0	0.00	54	43.68	2,358.72	
COLOR COMPOUNDS AND DISPERSIONS																											
39	12171703-SI-P01	INK, for stamp pad	bottle	51	20	22	93	2,677.47	33	20	20	73	2,101.67	8	2	2	12	345.48	6	2	2	10	287.90	188	28.79	5,412.52	
CONSUMER ELECTRONICS																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	1	1	1	3	22,017.48	1	0	1	2	14,678.32	0	0	0	0	0.00	0	0	0	0	0.00	5	7,339.16	36,695.80	
FILMS																											
41	13111203-AC-P01	ACETATE	roll	0	0	1	1	1,243.84	0	1	1	2	2,487.68	0	0	0	0	0.00	0	0	0	0	0.00	3	1,243.84	3,731.52	
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	33	0	0	33	37,752.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33	1,144.00	37,752.00	
FLAG OR ACCESSORIES																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	10	0	10	2,848.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	284.84	2,848.40	
FURNITURE AND FURNISHINGS																											
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece				0	0.00				0	0.00			0	0.00				0	0.00	0	341.12	0.00		
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece				0	0.00				0	0.00			0	0.00				0	0.00	0	341.12	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	1	0	1	1,560.00	0	1	0	1	1,560.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,560.00	3,120.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	2	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	24,793.60	49,587.20	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	7	7	296,732.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	42,390.40	296,732.80	
53	43301827-HD-X02	EXTERNAL HARD DRIVE	unit	8	1	3	12	36,179.52	0	1	0	1	3,014.96	1	0	0	1	3,014.96	0	0	0	0	0.00	14	3,014.96	42,209.44	
54	43202010-FD-U04	FLASH DRIVE	piece	69	52	61	182	27,798.68	69	52	63	184	28,104.16	42	42	41	125	19,092.50	42	41	41	124	18,939.76	615	152.74	93,935.10	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57	43211708-MO-C002	COMPUTER MOUSE, Wireless	unit	8	0	1	9	1,457.28	0	0	1	1	161.92	0	0	1	1	161.92	0	1	0	1	161.92	12	161.92	1,943.04	
58	4322105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201619-GL-X02	GLUE, all-purpose	bottle	123	39	34	196	12,179.44	38	28	31	97	6,027.58	14	4	4	22	1,367.08	8	4	4	16	994.24	331	62.14	20,568.34	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	151	103	99	353	12,849.20	119	152	66	337	12,266.80	25	6	5	36	1,310.40	15	5	9	29	1,055.60	755	36.40	27,482.00	
63	31151804-SW-S01	STAPLE WIRE, standard	box	13	8	5	26	617.76	2	2	1	5	118.80	0	0	0	0	0.00	0	2	0	2	47.52	33	23.76	784.08	
64	31201502-TA-E02	TAPE, electrical	roll	0	1	1	2	38.90	0	1	1	2	38.90	0	0	0	0	0.00	0	0	0	0	0.00	4	19.45	77.80	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	72	31	30	133	7,405.44	43	33	37	113	6,291.84	7	6	6	19	1,057.92	6	2	7	15	835.20	280	55.68	15,590.40	
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	428	146	50	624	75,603.84	83	85	52	220	26,655.20	31	6	7	44	5,331.04	28	2	5	35	4,240.60	923	121.16	111,830.68	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	720	195	107	1022	22,851.92	85	96	62	243	5,433.48	37	11	13	61	1,363.96	39	3	10	52	1,162.72	1378	22.36	30,812.08	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	52	28	44	124	2,192.32	47	26	36	109	1,927.12	9	3	2	14	247.52	4	4	1	9	159.12	256	17.68	4,526.08	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	541	198	162	901	20,335.57	181	187	56	424	9,569.68	26	11	12	49	1,105.93	27	6	1	34	767.38	1408	22.57	31,778.56	
70	31151507-TW-P01	TWINE, plastic	roll	46	20	18	84	5,596.08	18	20	18	56	3,730.72	5	1	1	7	466.34	1	1	1	3	199.86	150	66.62	9,993.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	13	4	17	34	677.62	0	2	0	2	39.86	0	0	0	0	0.00	0	0	0	0	0.00	36	19.93	717.48	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	10	0	0	10	163.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	16.37	163.70	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	1	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,534.72	9,534.72
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	3	5	2	10	2,598.90	3	2	2	7	1,819.23		0	0	0	0.00	0	0	0	0	0.00	17	259.89	4,418.13
75	44101807-CA-C01	CALCULATOR, Compact	unit	5	5	3	13	3,065.01	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	235.77	3,065.01
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	114	45	46	205	1,918.80	52	59	69	180	1,684.80	30	10	9	49	458.64	12	7	4	23	215.28	457	9.36	4,277.52
78	44122105-BF-C02	CLIP, backfold, 25mm	box	93	44	46	183	2,854.80	65	58	67	190	2,964.00	25	12	5	42	655.20	10	6	4	20	312.00	435	15.60	6,786.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	113	35	37	185	6,156.80	26	42	56	124	4,126.72	25	12	10	47	1,564.16	10	7	4	21	698.88	377	33.28	12,546.56
80	44122105-BF-C04	CLIP, backfold, 50mm	box	103	22	37	162	9,771.84	34	29	46	109	6,574.88	33	11	5	49	2,955.68	8	5	4	17	1,025.44	337	60.32	20,327.84
81	44121801-CT-R02	CORRECTION TAPE	piece	277	195	137	609	8,221.50	122	213	117	452	6,102.00	66	37	39	142	1,917.00	69	28	29	126	1,701.00	1329	13.50	17,941.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	12	6	22	40	1,268.80	3	3	4	10	317.20	1	0	0	1	31.72	0	2	0	2	63.44	53	31.72	1,681.16
83	44111515-DF-B01	DATA FILE BOX	piece	81	61	49	191	27,864.99	36	37	26	99	14,443.11	3	5	3	11	1,604.79	3	3	3	9	1,313.01	310	145.89	45,225.90
84	44122011-DF-F01	DATA FOLDER	piece	36	27	27	90	7,470.90	23	22	22	67	5,561.67	3	2	2	7	581.07	2	2	2	6	498.06	170	83.01	14,111.70
85	44103202-DS-M01	DATER STAMP	piece	12	2	1	15	6,524.25	1	0	0	1	434.95	0	0	0	0	0.00	0	0	0	0	0.00	16	434.95	6,959.20
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	112	9	6	127	105,399.84	8	5	7	20	16,598.40	5	2	0	7	5,809.44	1	0	1	2	1,659.84	156	829.92	129,467.52
87	44121506-EN-D02	ENVELOPE, Documentary, legal	box	143	11	6	160	169,212.80	10	7	7	24	25,381.92	6	2	0	8	8,460.64	1	0	1	2	2,115.16	194	1,057.58	205,170.52
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	29	12	4	45	42,297.75	4	8	6	18	16,919.10	6	2	0	8	7,519.60	2	0	0	2	1,879.90	73	939.95	68,616.35
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	7	17	7	31	945.19	17	7	7	31	945.19	13	3	3	19	579.31	3	3	3	9	274.41	90	30.49	2,744.10
90	44121506-EN-M02	ENVELOPE, Mailing	box	6	3	3	12	5,190.24	4	3	3	10	4,325.20	2	2	2	6	2,595.12	2	2	2	6	2,595.12	34	432.52	14,705.68
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	3	0	0	3	43.44	3	0	0	3	43.44	0	0	0	0	0.00	0	0	0	0	0.00	6	14.48	86.88
93	44122118-FA-P01	FASTENER	box	95	30	27	152	14,385.28	36	18	19	73	6,908.72	22	4	2	28	2,649.92	6	4	2	12	1,135.68	265	94.64	25,079.60
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	7	4	18	29	2,615.80	7	7	5	19	1,713.80	2	2	2	6	541.20	2	2	2	6	541.20	60	90.20	5,412.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	21	12	12	45	500.85	22	12	12	46	511.98	2	2	2	6	66.78	2	2	2	6	66.78	103	11.13	1,146.39
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	12	12	12	36	512.28	22	12	12	46	654.58	2	2	2	6	85.38	2	2	2	6	85.38	94	14.23	1,337.62
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	11	6	4	21	5,678.40	5	3	5	13	3,515.20	6	1	1	8	2,163.20	1	1	1	3	811.20	45	270.40	12,168.00
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	11	5	8	24	6,988.80	11	3	3	17	4,950.40	6	1	1	8	2,329.60	1	1	1	3	873.60	52	291.20	15,142.40
99	44122011-FO-L01	FOLDER, L-type, A4	pack	22	4	3	29	5,808.12	2	1	1	4	801.12	1	1	1	3	600.84	1	1	1	3	600.84	39	200.28	7,810.92
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	24	4	3	31	7,721.48	2	1	1	4	996.32	1	1	1	3	747.24	1	1	1	3	747.24	41	249.08	10,212.28
101	44122027-FO-P01	FOLDER, pressboard	box	22	5	3	30	28,579.20	5	4	1	10	9,526.40	1	2	1	4	3,810.56	1	1	1	3	2,857.92	47	952.64	44,774.08
102	44122011-FO-T01	FOLDER with tab, A4	pack	44	18	14	76	28,849.60	13	12	14	39	14,804.40	5	3	4	12	4,555.20	3	1	7	11	4,175.60	138	379.60	52,384.80
103	44122011-FO-T02	FOLDER with tab, Legal	pack	55	23	15	93	38,494.56	17	16	17	50	20,696.00	5	3	7	15	6,208.80	4	1	7	12	4,967.04	170	413.92	70,366.40
104	44122008-IT-T01	INDEX TAB	box	12	8	2	22	1,487.20	7	2	2	11	743.60	5	0	0	5	338.00	5	0	0	5	338.00	43	67.60	2,906.80
105	44121716-MA-F01	MARKER, Fluorescent	set	187	17	12	216	6,719.76	67	17	12	96	2,986.56	22	7	7	36	1,119.96	8	6	3	17	528.87	365	31.11	11,355.15
106	44121708-MP-B01	MARKER, Permanent, Black	piece	359	173	183	715	5,913.05	223	171	209	603	4,986.81	32	11	13	56	463.12	17	12	6	35	289.45	1409	8.27	11,652.43
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	262	42	41	345	2,853.15	96	36	46	178	1,472.06	18	8	10	36	297.72	15	10	5	30	248.10	589	8.27	4,871.03
108	44121708-MP-B03	MARKER, Permanent, Red	piece	108	27	28	163	1,348.01	17	16	15	48	396.96	6	7	6	19	157.13	2	1	1	4	33.08	234	8.27	1,935.18
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	89	34	32	155	1,495.75	48	33	38	119	1,148.35	11	8	6	25	241.25	10	6	5	21	202.65	320	9.65	3,088.00
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	73	22	22	117	1,129.05	36	21	21	78	752.70	6	6	6	18	173.70	5	5	5	15	144.75	228	9.65	2,200.20
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	26	20	20	66	636.90	22	20	19	61	588.65	6	5	6	17	164.05	5	6	5	16	154.40	160	9.65	1,544.00
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	168	70	55	293	2,584.26	123	84	70	277	2,443.14	21	12	6	39	343.98	17	7	4	28	246.96	637	8.82	5,618.34
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	172	73	68	313	6,090.98	107	49	67	223	4,339.58	28	10	10	48	934.08	20	14	8	42	817.32	626	19.46	12,181.96
114	44101603																									

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	5	0	0	5	418.60	5	0	0	5	418.60	0	0	0	0	0.00	0	0	0	0	0.00	10	83.72	837.20	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	2	2	2	6	11,843.52	2	2	2	6	11,843.52	0	0	0	0	0.00	0	0	0	0	0.00	12	1,973.92	23,687.04	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	79	34	54	167	6,189.02	54	45	62	161	5,966.66	32	15	19	66	2,445.96	19	11	7	37	1,371.22	431	37.06	15,972.86	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	101	33	34	168	9,959.04	39	46	40	125	7,410.00	27	14	20	61	3,616.08	18	11	11	40	2,371.20	394	59.28	23,356.32	
131	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 76mm	pad	123	70	38	231	12,012.00	39	65	40	144	7,488.00	16	9	16	41	2,132.00	9	11	7	27	1,404.00	443	52.00	23,036.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	257	50	40	347	4,871.88	76	54	47	177	2,485.08	44	35	29	108	1,516.32	26	15	15	56	786.24	688	14.04	9,659.52	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	498	462	296	1256	268,532.80	188	349	274	811	173,391.80	42	36	36	114	24,373.20	36	18	23	77	16,462.60	2258	213.80	482,760.40	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	577	969	806	2352	547,921.92	693	862	231	1786	416,066.56	92	85	85	262	61,035.52	88	68	40	196	45,660.16	4596	232.96	1,070,684.16	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	96	34	32	162	22,313.88	73	32	36	141	19,421.34	51	19	20	90	12,396.60	36	27	21	84	11,570.16	477	137.74	65,701.98	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	88	24	30	142	22,565.22	66	19	30	115	18,274.65	44	12	12	68	10,805.88	22	13	8	43	6,833.13	368	158.91	58,478.88	
137	14111531-PP-R01	PAD PAPER, ruled	pad	1	1	1	3	104.46	1	1	1	3	104.46	1	2	1	4	139.28	0	0	0	0	0.00	10	34.82	348.20	
138	14111503-PA-P01	PAPER, parchment	box	68	10	10	88	13,570.48	9	10	10	29	4,472.09	0	1	0	1	154.21	0	0	0	0	0.00	118	154.21	18,196.78	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	97	19	17	133	12,196.10	23	18	7	48	4,401.60	5	2	2	9	825.30	5	2	3	10	917.00	200	91.70	18,340.00	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	92	17	21	130	16,192.80	16	15	16	47	5,854.32	9	1	1	11	1,370.16	4	1	1	6	747.36	194	124.56	24,164.64	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	334	210	154	698	23,592.40	147	170	132	449	15,176.20	66	63	68	197	6,658.60	62	72	61	195	6,591.00	1539	33.80	52,018.20	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	440	182	217	839	83,765.76	203	207	205	615	61,401.60	98	60	57	215	21,465.60	90	70	47	207	20,666.88	1876	99.84	187,299.84	
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-HS-S01	HAND SANITIZER	bottle	20	17	14	51	4,339.08	19	17	13	49	4,168.92	10	3	2	15	1,276.20	11	2	2	15	1,276.20	130	85.08	11,060.40	
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IN-A01	INSECTICIDE	can	129	34	33	196	27,314.56	46	31	39	116	16,165.76	22	2	0	24	3,344.64	7	2	1	10	1,393.60	346	139.36	48,218.56	
PRINTED PUBLICATIONS																											
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	16	3	3	22	152,838.40	10	3	3	16	111,155.20	3	1	1	5	34,736.00	2	1	1	4	27,788.80	47	6,947.20	326,518.40	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	15	5	5	25	1,948.50	14	5	5	24	1,870.56	0	0	0	0	0.00	0	0	0	0	0.00	49	77.94	3,819.06
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	4	0	3	7	5,729.36	3	0	3	6	4,910.88	0	0	0	0	0.00	0	0	0	0	0.00	13	818.48	10,640.24
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	3	0	0	3	16,726.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,575.44	16,726.32
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	12	10	0	22	169,517.92	11	8	0	19	146,401.84	3	0	0	3	23,116.08	3	0	0	3	23,116.08	47	7,705.36	362,151.92
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	6	7	9	22	239,988.32	4	7	5	16	174,536.96	0	0	0	0	0.00	0	0	0	0	0.00	38	10,908.56	414,525.28
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-																									

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POWDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																							P	8,770,065.07		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	877,066.51		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-		
D. GRAND TOTAL (A + B+ C)																							P	9,647,071.58		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

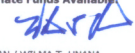
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

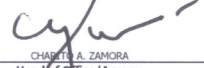

KAREN M. MAGSALIN
Property/Supply Officer

Date Prepared: 17-Jan-25

Certified Funds Available / Certified Appropriate Funds Available:

 
HENNILIZA L. DARACAN / WILMA T. UNANA
Accountant / Budget Officer

Approved by:


CHARITO A. ZAMORA
Head of Office/Agency